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**Job description**

**Executive Roomspace Ltd** is a Serviced Apartments provider and we are currently recruiting for a **Laundry Assistant** to join our team. This role will be based from our Chessington warehouse. We operate over 200 serviced apartments across London and the South East. Every apartment benefits from a weekly housekeeping service - which means we generate a lot of laundry! We unpack, sort, wash, dry, iron and pack thousands of items of bedding and towels every week at our Laundry facility in Chessington. That is where you come in!

**The successful candidate will be responsible for a number of duties including (but not limited to):**

* Unloading linen deliveries and sorting items ready for washing
* Correctly loading washing and drying machines,
* Setting cycles
* Unloading machines and sorting linens
* Operating the industrial iron to ensure all our flat sheets, pillowcases and duvet covers are crease-free and folded correctly
* Packing linens per apartment by strictly following the packing list and procedures
* Arranging the linen bags ready for collection
* Maintaining the machines to ensure they remain running smoothly
* Housekeeping in the Laundry area – it is essential the department is kept clean, organised and safe
* Ad-hoc housekeeping duties at the warehouse during quieter times

**Further Details and Skills Required:**

* This is physical work but we have a great working environment. You would join a small team of two other supportive staff.
* Due to the very physical nature of this job, it would best suit somebody who is able to stand for long periods and who is physically fit.
* A ‘can-do’ approach is essential. This is a supportive, hardworking team and we expect punctuality and reliability.
* A keenness to learn.
* Experience of a physically demanding job – particularly in a laundry or housekeeping capacity is advantageous.

**Job Details:**

Job Type: Full-time

Salary: £11.50 per hour

Hours: Monday to Friday 09:00 to 17:30. Depending on workload, an earlier start and earlier finish is sometimes offered.

Expected Start Date: May 2024

**What we offer:**

Competitive starting salary dependent on experience

Free parking on site

21 days annual leave, plus Bank Holidays

Generous employer contributions into a pension scheme

Your birthday off work (on top of your annual allowance)

Investment in training courses

Social events throughout the year

Our nominated charity this year is the Royal Marsden Cancer Charity. Staff have the opportunity to take part in various fundraising events throughout the year and we would expect any new starter to become involved in our team effort.